

# Job Title: Project Manager III - Water & Wastewater Planning

At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodation to individuals with disabilities throughout the recruitment process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

**As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.**

**Posting ID:** 3020

**Department:** Public Works

**Division:** Infrastructure Planning & Policy

**Pay Range:** 96,256 - \$128,372

**Job Type:** Permanent

**Hours of Work:** 35 hours per week

**Work Location:** 1151 Bronte Road, Oakville, Ontario

**Employee Group:** MMSG

**Posting Date:** April 24, 2024

**Application Deadline:** May 15, 2024

## Job Summary

Reporting to the Manager of Water and Wastewater Planning, the Project Manager III is responsible for leading Region-wide water and wastewater studies to support growth in Halton Region. Key undertakings that the Project Manager III will lead include complex Municipal Class Environmental Assessment (MCEA) studies, feasibility studies, as well as other water and wastewater related studies to support the Regional water and wastewater network.

## Duties & Responsibilities

- Serve as Project Manager for Municipal Class Environmental Assessment Studies and water/wastewater servicing strategies.
- Lead the development of water and wastewater program input into the Development Charges Bylaw process.
- Support integrated planning processes by providing water and wastewater input and technical support on Regional projects, Area Servicing Plans, Functional Servicing Reports and Local Municipal Plans in order to support Region-wide growth and development.
- Assist with the development of water and wastewater planning procedures/policies/guidelines, preparation of staff reports and recommendations to Regional Council on matters dealing with water and wastewater planning.
- Cultivate strong relationships with internal staff and external organizations such as provincial ministries, conservation authorities, and local municipalities through developed and demonstrated professionalism, awareness, political acuity and responsive communications.
- Provide mentoring as it relates to water and wastewater planning technical matters and processes.

- Represent the Region on external technical studies and committees related to water and wastewater planning.
- Perform other duties as assigned.

## **Skills & Qualifications**

### **Essential**

- Post-secondary education in Engineering and/or Environmental Studies/Sciences, along with Certification in Ontario as a Professional Engineer (P.Eng.) or Certified Engineering Technologist (C.E.T.).
- A minimum of six (6) years of progressive experience in planning municipal water and wastewater infrastructure.
- Demonstrated understanding of the principles and practices of the Municipal Class Environmental Assessment (Class EA) process.
- Experience in applying water and wastewater industry best practices, standards and guidelines and reviewing development related water and wastewater technical studies.
- Strong project management, strategic planning, organization, analytical, and problem-solving skills.
- Strong computer skills including demonstrated understanding of hydraulic model outputs from water and wastewater related analyses, ArcView, ArcInfo, SAP and MS-Office.
- Excellent oral and written communication skills.

### **Preferred**

- Hydraulic modelling experience including InfoWorks ICM, InfoWater Pro.
- Project Management Certification (PMP)

An equivalent combination of education and experience will be considered.

## **Working/ Employment Conditions**

### **Working Conditions**

- Hybrid work from home/office environment.
- In-person meetings and site visits will be required.
- The successful incumbent must supply their own transportation and will be required to provide a copy of their driver's license by their first day of employment.

### **Important information about your application:**

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 624,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to the delivery of high quality programs and services that make Halton a great place to live and

work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.